



RENTAL APPLICATION

Name of building	_____	Internal file no.	_____
Type of premises	_____	Rent	_____
Object	_____	Charges	_____
Address	_____	Parking space	_____
Postcode / Town	_____	Planned activity	_____
Desired start date	_____		
Name of current / former tenant	_____		

LEASEHOLDER(S)

If the lease is concluded in the name of a company, a natural person domiciled in Switzerland must act as guarantor.

Company name	_____		
Representative(s)	_____		
Current address	_____		
Postcode/Town	_____	Website	_____
Phone	_____	E-mail	_____
Current rent	_____	Profession	_____
Employer	_____	Employer phone	_____
Since	_____	Monthly salary	_____

GUARANTOR (Individual)

Last name	_____	First name	_____
Date of birth	_____	Civil status	_____
Nationality	_____	Residence permit	_____
Phone	_____	E-mail	_____
Current address	_____	Postcode/Town	_____
Current manager	_____	Tel- manager	_____



ADDITIONNAL

- Minimum 6-month rent guarantee Bank Bond insurance
Payment of rent Payment slip Standing order
Are you under curatorship Yes No
Have you visited the premises and do you accept them as they are? Yes No If no _____

DOCUMENTS TO BE PROVIDED

1. Company

- Extract from the Trade Register
- Copy of the representatives identity document
- Tax return or balance sheet/profit and loss account for the last three years
- Certificate from the Debt Enforcement Office less than 3 months old, issued by the Office of the registered office (Original of the company's civil liability insurance policy)
- Copy of the company's civil liability insurance policy

2. Guarantor (natural person)

- Photocopy of identity document or residence permit
- Salary certificate or copies of the last 3 payslips
- Certificate from the debt enforcement office less than 3 months old, issued by the office of the current place of residence (original document to be presented)
- Copy of bank card
- Copy of third-party and household insurance policy

ADDITIONAL PROVISIONS

- Submission of this duly completed form does not guarantee the allocation of the commercial premises.
- Candidate tenants declare that the information provided is true and accurate and authorise the management company to obtain any additional information if necessary.
- If you withdraw your application and the commercial premises are allocated, you will be billed CHF 250.00 (incl. VAT) as a fee for surrendering the lease. This form constitutes an acknowledgement of debt within the meaning of art. 82 LP. If there are several tenants, they are jointly and severally liable for this obligation.
- If the commercial premises for which you have submitted this application are not awarded, they will not be returned and will be destroyed within 2 months.
- We reserve the right to accept or refuse this application without giving reasons.
- In accordance with the new federal law on data protection, tenants declare by their signatures below that they agree to the transmission of their personal data to the appropriate party (in particular the owner), as well as to the appendices and any documents required for the rental.

SIGNATURE(S)

Candidate tenant	_____	Candidate guarantor	_____
Date and place	_____	Date and place	_____
Signature	_____	Signature	_____